Annual Quality Assurance Report (AQAR)
2016-17

Gopichand Arya Mahila College, Abohar

(Under DAV College Managing Committee, New Delhi)
(Affiliated to Panjab University Chandigarh)

College Track ID: PBCOGN21325

Submitted online to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi,
Bangalore - 560 072 India

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Gopichand Arya Mahila College

1.2 Address Line 1

DAV Campus

Address Line 2

Hanumangarh Road

City/Town

Abohar

State

Punjab

Pin Code

152116

Institution e-mail address

gcamabh@gmail.com

Contact Nos.

01634 220264, 01634 220887

Name of the Head of the Institution:

Dr. Rekha Sood Handa

Tel. No. with STD Code:

01634 220264, 01634 220887

Mobile:

94171 73591

Name of the IQAC Co-ordinator:

Mrs. Aarti Kapoor

Mobile:

99880 28226

IQAC e-mail address:

gcamabh@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

PBCOGN21325

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

EC (SC) / 18 / A&A / 34.1

1.5 Website address:

www.gcamabohar.org.in

Web-link of the AQAR:

http://www.gcamabohar.org.in/aqar/2016-17.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.01	2016	5 Years
2	2nd Cycle	--	--	--	--
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

05/12/2016

1.8 AQAR for the year *(for example 2010-11)*

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR _____N / A _____ (DD/MM/YYYY)4

    ii.   AQAR_____ _____ (DD/MM/YYYY)

    iii.   AQAR_____ _____ (DD/MM/YYYY)

    iv.   AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☑ Deemed ☐ Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐ No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐ Men ☐ Women ☑

                  Urban ☑ Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) ☑ UGC 12B ☑

           Grant-in-aid + Self Financing ☑ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑   Science ☐ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) | Computer Applications |

1.12 Name of the Affiliating University (*for the Colleges*) | Panjab University, Chandigarh |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   --

University with Potential for Excellence   --   UGC-CPE   --

DST Star Scheme   --   UGC-CE   --

UGC-Special Assistance Programme   --   DST-FIST   --

UGC-Innovative PG programmes   --   Any other (*Specify*)   --

UGC-COP Programmes   --

2. IQAC Composition and Activities

2.1 No. of Teachers   09 + 1 (Principal)

2.2 No. of Administrative/Technical staff   03

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and
      community representatives   01

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   --

2.9 Total No. of members   18

2.10 No. of IQAC meetings held   02

2.11 No. of meetings with various stakeholders: No. | 02 | Faculty | ✓ |

Non-Teaching Staff Students | ✓ | Alumni | ✓ | Others | ✓ |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

If yes, mention the amount | N / A |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 3 | International | - | National | 3 | State | - | Institution Level | - |

(ii) Themes

1. Punjabi Bhasha, Sahit, Sabhyachar ate Virasat : Vishav Vyapi Paripekh – 22 February 2017
2. Universality and Swami Vivekananda – 29 March 2017
3. Ambedkar : An Apostle of Social Justice – 30 March 2017

2.14 Significant Activities and contribution made by IQAC

- Formation of Discipline committee, Youth Welfare Club, Arya Yuva Samaj and Red Cross Society.
- Keeping in View of the Academic Calendar and Curriculum, course plan proformas were filled by the faculty members.
- Faculty members filled the Self Appraisal Proformas designed by IQAC.
- Remedial classes were arranged.
- Students were given feedback proformas to be filled.
- Streamlining of data of various departmental activities.
- An additional course B.A. Punjabi Honours was started.
- Inspection by Panjab University, Chandigarh to start M.A. Punjabi and M.Com. & permission was granted to start these courses in 2017-18.
- Three vacant teaching posts under Grant-in-Aid scheme of Punjab Govt. were filled.
- Promotion of environment protection, energy conservation and digital payments among faculty members and students.
- Successful organization of three National Seminars
- Successful organization of VISAKA (Vittiya Saksharta Abhiyan) – a workshop on digital Payment Methods.
- Significant contribution on Polling Day.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

IQAC chalked out the plan of action immediately after it was constituted. It aims towards quality enhancement. It plans to lay stress on the development and progress of the college keeping in view the vision and mission statement of the college.

- **Quality Education**
- **Empowerment of Women**
- **Inclusive Education**

Activity	Responsibility Centre

Quality Education
 • Havan Yajnas will be performed from time to time to seek the divine grace.
 • Bhajans and Shabads will be recited during various events
 • Events will be organized regarding energy conservation & environmental concerns
 • Installation ceremony of various committees to inculcate the leadership qualities among students.
 • Extension lectures by Resource Persons to teach the values to students.
 • Celebration of important days by organizing seminars / poster making / slogan writing competitions.
	• Arya Yuva Samaj
	
	 • Music Department
	
	 • Youth Welfare Club
	
	 • Discipline Committee
	   Youth Welfare Committee
	   Arya Yuva Samaj,
	   Red Cross Society
	 • Department of Sanskrit
	 • Concerned departments

Empowerment of Women • Motivational lecture for character strengthening • Self defence training programme to be conducted • Extension lectures and seminars to guide students regarding job	• Arya Yuva Samaj • Women Studies Centre • Career & Counselling Cell

Inclusive Education • Talent Hunt to be organized to give the students a platform to exhibit their talent • Essay writing, debate, declamation, collage and poster making competition on days of historical importance	• Youth Welfare Department • Concerned Department

Attach the Academic Calendar of the year as Annexure.

Achievements / outcome

• **Quality Education**

Havan Yajnas were performed from time to time by Arya Yuva Samaj. "Nukkad Natak" was performed by the Artists of Red Arts Group, Punjab to convey the message for water conservation and environmental concerns. Volunteers of Discipline Committee, Youth Welfare Club, Arya Yuva Samaj and Red Cross Society participated actively to make every event successful.

• **Empowerment of Women**

Women Studies Centre organized a 15-day self-defence training camp to empower girls. Vedic Scholar Mr. Sushil Sharma addressed the students on Rishi Bodh Utsav. Seminars were organised by Career & Counselling Cell to impart guidance to students.

• **Inclusive Education**

Talent Hunt was organized. Days of historical / international importance were celebrated i.e. International Day of Yoga, Shravni Parv, Rishi Bodh Utsav, Red Cross Day, National Unity Day, Hindi Divas. College fraternity actively participated in Swachhta Abhiyan, Campaigning programmes regarding elections, importance of voters, digital payments.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ✓

Management ☐ --   Syndicate ☐ --   Any other body ☐ --

Provide the details of the action taken

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	2	--
UG	4	1	1	--
PG Diploma	--	--	1	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	4	1	4	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	--
Annual	--

1.3 Feedback from stakeholders*   Alumni [--]   Parents [--]   Employers [--]   Students [✓]
   (On all aspects)

   Mode of feedback   :   Online [--] Manual [✓] Co-operating schools (for PEI) [--]

Please provide an analysis of the feedback in the Annexure

Valuable suggestions from students and stakeholders (Local Advisory Committee Members & Alumni) are conveyed to the members of Board of Studies for required changes in the curriculum. They recommend effective changes while the curriculum is being framed for the next session.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Our faculty members are members of Board of Studies in various departments of Panjab University. Inputs are provided by them while curriculum is being framed. Valuable suggestions and feedback from students and stakeholders is kept in mind.

1.5 Any new Department/Centre introduced during the year. If yes, give details.   No

Criterion – II
2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	3	15	--	--

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions
Recruited (R) and Vacant
(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	2	--	--	--	--	--	--	3	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	23

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	04	--
Presented papers	--	32	--
Resource Persons	--	04	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> To accomplish the task of covering substantial syllabi within prescribed limit,
> teachers find lecture method to be the most feasible mode of teaching. However,
> student learning is continuously measured and sincere efforts are made to engage
> students in discussions.
> - Discussion enable students to reflect on the topic discussed which is
>   necessary to anchor learning and stimulate deeper thinking and understanding.
> - Brain storming sessions enable students to identify their creative abilities,
>   increase their learning capacity and develop analytical skills.
> - Students are motivated to attend extension lectures by external experts to
>   generate interest and awareness among the students.
> - Assignments are also given which helps the student to explore various
>   learning sources to develop reasoning capability.
> - Fostering the culture of knowledge acquisition through wider self-exposure to
>   latest knowledge through internet.
> - Faculty is provided with incentives in form of duty leave and academic leave
>   to enable them to participate in seminars.

2.7 Total No. of actual teaching days
     during this academic year

| 190 |

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

- Examinations are conducted at college level in fair and transparent way
- Re-evaluation and rechecking process is followed to give justice to students.
- Continuous evaluation like class tests, pre-semester internal examination.
- Weak students are assisted with mentoring, remedial classes and individual attention.

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

| 3 – Board of Studies | | 1 – Member Sports Committee | | Total = 4 |

2.10 Average percentage of attendance of students

| 80.4% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Sem	Year	Total no. of students appeared	Division				
				Distinction %	I %	II %	III %	Pass %
B.A.	I	Dec 2016	371		29.11	29.64	1.61	100
	II	May 2017	363		55.37	10.46	--	100
	III	Dec 2016	351		41.88	29.62	1.42	100
	IV	May 2017	345		75.07	6.37	--	100
	V	Dec 2016	341		41.94	49.59	0.29	100
	VI	May 2017	246		56.10	19.91	--	100
B.Com	I	Dec 2016	43		41.46	3.01	--	100
	II	May 2017	43		32.50	6.97	--	100
	III	Dec 2016	67		43.28	16.41	--	100
	IV	May 2017	67		73.13	16.41	--	100
	V	Dec 2016	65		87.69	6.15	--	100
	VI	May 2017	45		86.67	6.6	--	100

BCA	I	Dec 2016	10		40.00	--	--	100
	II	May 2017	10		70.00	10.00	--	100
	III	Dec 2016	20		10.00	20.00	--	100
	IV	May 2017	18		38.89	22.00	--	100
	V	Dec 2016	19		42.11	10.52	--	100
	VI	May 2017	16		25.00	--	--	100
M.A. English	I	Dec 2016	45		24.44	53.33	--	100
	II	May 2017	57		10.53	43.85	--	100
	III	Dec 2016	62	1.2%	46.77	30.64	--	100
	IV	May 2017	43	1.84%	48.84	32.55	--	100
M.A. Economics	I	Dec 2016	30		80.00	00.08	--	100
	II	May 2017	43		34.88	16.27	--	100
	III	Dec 2016	60		86.67	05.00	--	100
	IV	May 2017	46		84.78	08.69	--	100
PGDCA	I	Dec 2016	11		90.00	--	--	100
	II	May 2017	9		88.89	--	--	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC monitors and evaluates the teaching and learning process with the help of various committees and coordinators like Internal Assessment Coordinator, Examination Coordinator etc. Some of the key points highlighting the role of IQAC for teaching and learning process are as follows:

- Ensuring regular feedback from students to facilitate effective learning.
- Upgrading the infrastructural facilities in terms of equipments i.e. latest information communication tools.
- Planning for new courses at UG and PG level. As a result one Honors course at UG level is introduced in the session 2016-17 and two new PG courses have been planned for the session 2016-17.
- Organizing more seminars to spread awareness on academic and social issues.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	--	--	17
Technical Staff	4	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- A Research body was constituted for major / minor projects and other research related activites on 23/12/2016
- A proposal for National Seminar on the theme "Research Methodology and Scholarly Writing Skills" was prepared and submitted to UGC.
- Proposal for seminar on "Linguistics Anthropology: Issue of endangered languages" was prepared and submitted to ICSSR.
- A major Research Project in Punjabi language was designed by Dr. Shakuntla Middha

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	N.A.	N.A.	N.A.	N.A.
Outlay in Rs. Lakhs	N.A.	N.A.	N.A.	N.A.

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	N.A.	N.A.	N.A.	N.A.
Outlay in Rs. Lakhs	N.A.	N.A.	N.A.	N.A.

3.4   Details on research publications

	International	National	Others
Peer Review Journals / UGC Indexed	3/14	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	1	21	--

3.5 Details on Impact factor of publications:

Range 2.14 to 5.43   Average 2.776   h-index --   Nos. in SCOPUS --

EBSCO 1

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published / Edited   i) With ISBN No. 5   Chapters in Edited Books 2

ii) Without ISBN No. 2

3.8 No. of University Departments receiving funds from

UGC-SAP __   CAS __   DST-FIST --

DPE __   DBT Scheme/funds --

3.9 For colleges   Autonomy __   CPE __   DBT Star Scheme --

INSPIRE __   CE __   Any Other (specify) __

3.10 Revenue generated through consultancy --

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	03	--	--	04
Sponsoring agencies	--	2-UGC 1-CDC	--	--	College

3.12 No. of faculty served as experts, chairpersons or resource persons 8

3.13 No. of collaborations   International __   National __   Any other __

3.14 No. of linkages created during this year --

3.15 Total budget for research for current year in lakhs :

From Funding agency --   From Management of University/College --

Total --

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
4	--	--	--	--	--	4

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

1

2

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --   SRF --   Project Fellows --   Any other --

3.21 No. of students Participated in NSS events:

University level --   State level --

National level --   International level --

3.22 No. of students participated in NCC events:

University level --   State level --

National level --   International level --

3.23 No. of Awards won in NSS:

University level --   State level --

National level --   International level --

3.24 No. of Awards won in NCC:

University level --   State level --

National level --   International level --

3.25 No. of Extension activities organized

University forum | -- | College forum | 2 |

NCC | 7 | NSS | 7 | Any other | 20 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **NCC**

The NCC wing of the college carried out many activities during the session 2016-17. Our cadets participated in TSC, ATC and CATC camps and won prizes in various competitions like Declamation Competition, Drill Competition and other cultural Competitions. NCC Wing organized 3rd International Yoga Day in college campus on 21-06-2017.

- **NSS**

The NSS unit of the college is working with missionary zeal under the guidance of Programme Officer. A campaign Vittiya Saksharta Abhiyan (VISAKA) was carried out from 21-12-2016 to 10-01-2017. Our volunteers were trained to make digital payment transactions. Various methods like UPI, USSD and Digital Wallets etc. were taught to them by organising a workshop. These trained volunteers then motivated local residents as well as Bahadur Khera village residents to adopt digital payment methods.

- **Arya Yuva Samaj**

Arya Yuva Samaj conducted various activities. A committee of students was constituted and office bearers were nominated. Activities like Rishi Bodh Utsav, Debate Competition and extension lectures on morality were carried out.

- **Red Cross Society**

Red Cross Society was constituted and office bearers were nominated. The society organized a blood group check up as well as Blood Donation Camp on 11-08-2016 in collaboration with Civil Hospital team. An oath taking ceremony was also conducted and students took an oath to work for the welfare of society.

- **Women's Studies Centre**

To uplift the Women in different areas, Women's Studies Centre organized a 15-day camp where female students were trained for self defence. During this self defence camp 150 students participated and they were trained by Coach Ms. Sunita. A workshop was also organised to train the students about karate and judo. The main focus of this centre was to enable the students for their self defence. The co-oridinator also extended various discourses pertaining to women empowerment as resource person. She was also awarded by Brahma Kumari Manch and Punjabi Sabhyachar Manch.

- **Student Legal Literacy Club**

Student Legal Literacy Club held National Voter Day workshop and various activities like Poster Making, Slogan Writing, Rangoli were convened. The main aim of this workshop was to make the youngsters aware of their rights of vote and how to use this right in a proper way.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10304 Sq. Mts.	NIL	N/A	10304 Sq. Mts.
Class rooms	22	NIL	N/A	22
Laboratories	9	NIL	N/A	9
Seminar Halls	3	NIL	N/A	3
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

> Our College Library has a total collection of 18,991 books including textbooks, reference books and Book Bank books. The Library is fully computerized with the implementation of e-granthalya library software from NIC, New Delhi along with Bar code system. The Library set up is secured with four CCTV cameras. A Wi - Fi network is available in the library. Library provides free Internet access to students and staff. Library also facilitates UGC Network Resource Centre.

4.3 Library services:

	Existing (2010-11 To 2015-16)		Newly added (2016-17)		Total (2010-11 to 2016-17)	
	No.	Value	No.	Value	No.	Value
Text Books / Reference Books	2455	5,36,623/-	418	1,26,149/-	2873	6,62,772/-
Journals	--	1,27,558/-	--	36 616/-	--	1,64,174/-
e-Books / e-Journals	--	15,000/-	--	5,750/-	--	20,750/-
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Depart-ments	Others
Existing	52 terminals	2	3 BB Connections	8 terminals in NRC	7 terminals	2 terminals	CCTV Cameras
Added	--	--	--	--	--	--	
Total	52	2	3	8	7	2	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

> Conducted a workshop for training staff and students for e-payments under the instruction from MHRD (VISAKA)

4.6 Amount spent on maintenance in lakhs :

i) ICT

48095/-

ii) Campus Infrastructure and facilities

934765/-

iii) Equipments

--

iv) Others

--

Total :

982860/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The student support services of the institute are as follows:
> * Book Bank Facility
> * Remedial Classes
> * Women Studies Centre
> * Grievance Redressal Cell
> * Career and Counselling Cell
> * Canteen Facility
> * Public Address System
> * Information Corner
> * Focus on Research oriented activities
> * Maximum participation in various events organized by college clubs and societies is ensured to develop their personalities.

5.2 Efforts made by the institution for tracking the progression

- Monitors the progress of the students by conducting various tests and competitions.
- Continuous mentoring and motivation to enhance their performance.
- Regular attendance tracking and informing the students
- Registration of students as Alumni as far as possible and maintaining the record of their placements.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1334	231	--	--

(b) No. of students outside the state

08

(c) No. of international students

NIL

Men

No	%
--	--

Women

No	%
--	--

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
795	315	--	471	05	1586	766	316	--	480	03	1565

Demand ratio   N/A   Dropout %   1.53%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College does not have any formal student support mechanism for coaching for competitive examination. However, the faculty members keep on guiding the students regarding various competitive tests. Experts are also invited to address students about the issues like how to improve learning and how to take wise decision to make their future bright.

No. of students beneficiaries

--

5.5 No. of students qualified in these examinations

NET   02   SET/SLET   --   GATE   --   CAT   --

IAS/IPS etc   --   State PSC   --   UPSC   --   Others   --

5.6 Details of student counselling and career guidance

- Career counseling Seminar on how to improve learning
- Career counseling seminar about future prospects of various courses.

No. of students benefitted   60

5.7 Details of campus placement

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	01	09

5.8 Details of gender sensitization programmes

- Women Studies Centre conducts seminars and workshops on gender sensitization
- Women Studies Centre organized a workshop on Judo Karate Techniques
- Women Studies Centre organized a fifteen day Self-Defence training camp to empower the students.
- Sexual Harassment Cell of the college empowers the students with confidence to face the challenges of life.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level   30   National level   04   International level   --

No. of students participated in cultural events

State/ University level   02   National level   15   International level   --

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   06   National level   04   International level   --

Cultural: State/ University level   01   National level   01   International level   --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	254	Rs. 642554/-
Financial support from government	240	Rs. 357880/-
Financial support from other sources	58	Rs. 240220/-
Number of students who received International/ National recognitions	04	Rs. 56000/-

5.11   Student organised / initiatives

Fairs   : State/ University level [--]   National level [--]   International level [--]

Exhibition: State/ University level [--]   National level [--]   International level [--]

5.12   No. of social initiatives undertaken by the students   [02]

5.13 Major grievances of students (if any) redressed:

The Grievances Redressal Cell upholds the dignity of the college by ensuring free atmosphere in the college through promoting cordial relationship among all.

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision
• The College aims to make the students good human being by imparting quality education.
• The College aims to build multi-dimensional personality of the students by providing them opportunities for holistic growth.
• The college aims to enlighten the students to become meaningful citizen of the society.

Mission
• The College is committed to excellence in teaching as well as learning.
• The College fraternity is dedicated to bring maximum number of students in the university merit lists, to prepare outstanding scholars.
• The College aims to make the students aware of Indian culture through awareness programmes being conducted from time to time.
• The College aims to empower the girls through active participation in different activities.
• The College fraternity is devoted to inculcate social, ethical, intellectual and spiritual values among students.
• The College fraternity prepares the girls to face the challenges of life by making them conscious of their rights.

6.2 Does the Institution has a management Information System - YES

- The management information system includes top management i.e. DAV College Managing Committee, New Delhi and Local Managing Committee.
- Meetings at both levels are conducted from time to time as per the requirements of the institution.
- An advisory committee comprising six senior faculty members is also constituted.
- Important issues like budget allocation, recruitments, future plans etc. are discussed and decisions are taken in such meetings.
  - A meeting of LMC was conducted on 29-06-2016 having an agenda of photostat and stationary shop of college.
  - A Meeting of LMC was conducted on 29-06-2017 to consider the budget estimate for 2017-18 of college hostel and to consider the confirmation of Mr. Pal Masih, Mr. Rajesh and Mr. Pat Ram

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

So far as the curriculum development is concerned, the institute is not an autonomous body having such powers. However, we have four faculty members who are members of Panjab University, Board of Studies. These representations suggest changes at meetings of university board of studies at undergraduate and post graduate level.

Besides this, certain practices are followed at college level

- For the best performance, subject allocation is done on the basis of specialization of teachers.
- Having wide range of elective subjects, students are allowed to opt for elective subjects as per their interest.
- Introducing new programes and courses – B.A. Punjabi (Honors) introduced in session 2016-17 and M.A. Punjabi and M.Com are to be introduced in 2017-18.

6.3.2 Teaching and Learning

- To ensure the smooth functioning of teaching and learning process, regular meetings of academic council and heads are conducted.
- Provision for remedial classes in some subjects as per requirements.
- Extension lectures by subject experts.
- Provision for peer learning through class room discussion and practical work.
- Productive learning in classrooms with the help of assignment and feedback.
- Library facility and teaching through e-Learning.

6.3.3 Examination and Evaluation

- Performance of students is evaluated regularly by teachers in class tests and house examination.
- Examination is conducted twice a year as it is semester system.
- Internal assessment is given as per university rules.
- Regular tabulation of data is maintained.

6.3.4 Research and Development

No. of Major Research Projects	:	NIL
No. of papers published by faculty	:	16 in Journals
		23 in proceedings
No. of Conferences	:	NIL
No. of Books Published	:	06
Orientation courses	:	NIL
Refreshers	:	01
Ph.D. degree	:	01

- Two National Seminars conducted under UGC scheme of Epoch Making Social Thinkers of India – Swami Vivekananda and Dr. Ambekdar.
- A National Seminar conducted under CDC, Panjab University, Chandigarh
- Seminar, Workshops and Extension lectures are a regular feature.
- Regular work by various clubs and societies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Addition of 418 books for library.
- A newly built Yagyashala inaugurated (30-08-2016)
- A new IT block inaugurated (13-09-2016)
- Addition of 40 music instruments.
- Addition of plastic chairs, fans, coolers, computers, printers and projectors.

6.3.6 Human Resource Management

- Token of Appreciation to teachers
- Awards to students excelling in academics, sports and co-curricular activities.
- Voluntary participation in camps and events organized by various clubs and societies.
- Regular attendance record of students.
- Discipline to be maintained in the college premises.
- Career and Counselling Cell, Legal Literacy Club, Cell for differently abled people etc for productive output.

6.3.7 Faculty and Staff recruitment

- Recruitment for all posts is done after advertising.
- The faculty members on permanent basis are recruited by DAV CMC, New Delhi.
- Recruitment at Local Level is done by the interview panel i.e. Chairman, LMC, Subject Expert and senior faculty members.
- The support staff is recruited on the basis of their performance.

6.3.8 Industry Interaction / Collaboration

- Students of B.Com and B.C.A. remain in touch with industry through projects.

6.3.9 Admission of Students

- Admission to various courses is as per university guidelines.
- Lists are prepared and sent to the university for registration, verification and record.
- Admission forms, fee details and other data is updated regularly.

6.4 Welfare schemes for

Teaching	Maternity Leave, Medical Leave, Playgrounds, Provision of College Bus.
Non teaching	Uniform to Class IV staff
Students	Library and Reading Room Network Resource Centre Well furnished Hostel Well maintained rooms, lawns, labs, Canteen, Photostat and Stationary shop in the premises. Assistance to poor students Scholarships to students of different categories Transport service to Fazilka and surrounding villages

6.5 Total corpus fund generated   Rs. 3239352.95/-   Approx

6.6 Whether annual financial audit has been done.   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	--	--
Administrative	--	--	--	--

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [   ]   No [   ]

For PG Programmes   Yes [   ]   No [   ]

The result is declared by Panjab University, Chandigarh. However, the result for internal exams is declared within 30 days.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

- Scholarship to meritorious students of M.A. English is given by Alumni.

- Instruments to Music Department are given by Alumni.

6.12 Activities and support from the Parent – Teacher Association

- Parents are informed about performance and attendance of their wards.
- Warden interacts with parents as per requirements.
- Feedback of parents is considered valuable.

6.13 Development programmes for support staff

- Annual Life insurance of support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- An initiative has been taken in collaboration with a company. E-waste management will help to make the campus eco-friendly.
- Tree plantation drive by NSS

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The institution emphases on making students aware regarding the disposal of non-biodegradable material. Hence students are instructed to use paper bags and hand bags made of fabric instead of bringing polythene bags to the campus.
- Taking into consideration the health of the students, junk food and aerated drinks have been banned in the institution.
- Scholarship / Stipend facilities – Institution is making sincere efforts to explore more and more avenues to provide scholarships / concessions to students besides getting grants from state government and university authorities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- An agreement has been signed with Ludhiana based Jindal Company for e-waste management.
- More dustbins have been purchased.
- Arrangement of Vans to pick and dispose off solid waste at local level.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Extensive outreach programme is designed by the institution to reach far flung areas to bring more and more students in the arena of education.
- Transport facility is extended to each and every student coming from far off villages taking into consideration the security of the girl students.

7.4 Contribution to environmental awareness / protection

- Tree plantation to be ensured.
- Students are motivated to take care and protect the plants.
- Implementation of Swachh Bharat Abhiyan.
- Steps have been taken to protect environment through slogan writing ,

Gopic .... 16-17)

7.5 Whether environmental audit was conducted?   Yes ☐ No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **Strengths**
  - The biggest strength of our institution is that we are providing access to higher education to the young girls of remote villages of border areas also and takes pride in empowering them.
  - The institution is actively involved in social engineering to neutralize serious social imbalance and distortions by providing equal opportunities to the young girls of the deprived sections of the society.
  - The institution is highly sensitive to the social awareness programmes. Extension and effective activities are carried out by NSS, NCC, Red Cross Society, Legal Literacy Club, Youth Welfare Department and Arya Yuva Samaj.
  - The institution has record of consistent brilliant results and our students bag maximum positions in Abohar as well as in district.
  - The institution provides atmosphere conducive to all round development.

- **Weaknesses**
  - The institution has very few (grant-in-aid) covered posts left in teaching and non-teaching faculty. The liability of unaided and temporary staff is met by the institution with much difficulty.
  - College faculty has no major or minor project to its credit.
  - The lack of enough space for big grounds is also our limitation. Though this problem is being sorted out by laying emphasis on sports like Yoga, Archery, Judo, Badminton etc.

- **Opportunities**
  - To organize more and more programmes related to women empowerment.
  - To develop research culture and motivate faculty to do research work.
  - To provide e-books and e-journals to our students in library.

- **Challenges**
  - To start new courses within limited infrastructural and financial resources.
  - To motivate the faculty to take up research projects.
  - To raise financial resources of the institution.
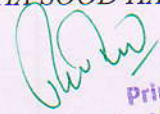
8. Plans of institution for next year

- To make the students aware of the software and digital advancements.

- To enhance research-oriented activities.

- To start PG in Punjabi and Commerce.

MRS. AARTI KAPOOR

DR. REKHA SOOD HANDA

Principal
Gopichand Arya Mahila College
ABOHAR-152116

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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PANJAB UNIVERSITY, CHANDIGARH
Academic Calendar-2016-17

College Opens on and Normal Admission for ongoing Classes	07-07-16 for Thursday			
Admission Schedule Normal Admission for ongoing and new classes (except for those classes in which admission is through PU-CET (P.G.)	07-07-16 Thursday	To	16-07-16 Saturday	(9 days)
Late Admission for, ongoing classes and new classes to be allowed by the Principal of the College with late fee of Rs. 560/- per student.	18-07-16 Monday	To	01-08-16 Monday	(13 days) new
Teaching starts (i) For ongoing classes (ii) For new admission classes (those admitted through) PU-CET (P.G.) tentative	11-07-16 Monday 18-07-16 Monday			
Late admission in Panjab University, affiliated Colleges to be allowed by the Vice-Chancellor with the fee of Rs. 2040/- per student.	02-08-16 Tuesday	To	20-08-16 Saturday	(16 days)
Academic Term-I (a) 1st & 3rd & 5th Semester	11-07-16 Monday	To	10-10-16 Monday	(75 Teaching days)
Autumn Break	11-10-16 Tuesday	To	17-10-16 Monday	(07 days)
Academic Term-I (b)	18-10-16 Tuesday	To	02-12-16 Friday	(38 days)
Total Teaching days of Academic Term I=75+38=113 days				
End Semester Examinations	03-12-16 Saturday	To	28-12-16 Wednesday	(22 days incl. Saturday
Semester Vacation (Winter Break)	29-12-16 Thursday	To	10-01-17 Tuesday	(13 days)
Academic Term-II (2nd & 4th & 6th Semester) College reopens after Semester Examination	11-01-17 Wednesday	To	05-05-17 Friday	(94 Teaching days)
Total Teaching days of Academic Term II = 94 days				
End Semester Examinations	06-05-16 Saturday	To	31-05-16 Wednesday	(22 days)
Summer Vacation (tentative)	01-06-17 Thursday	To	08-07-17 Saturday	(39 days)
Total Teaching days of academic term I & II = 113+94=207 days.				